

WELCOME TO SUT!

In this guideline, it will mainly cover the most frequently asked questions and some necessary procedures for you to navigate through the **SUT Registration system** or **SUT Reg**.

The following list are the topics we will be showing:

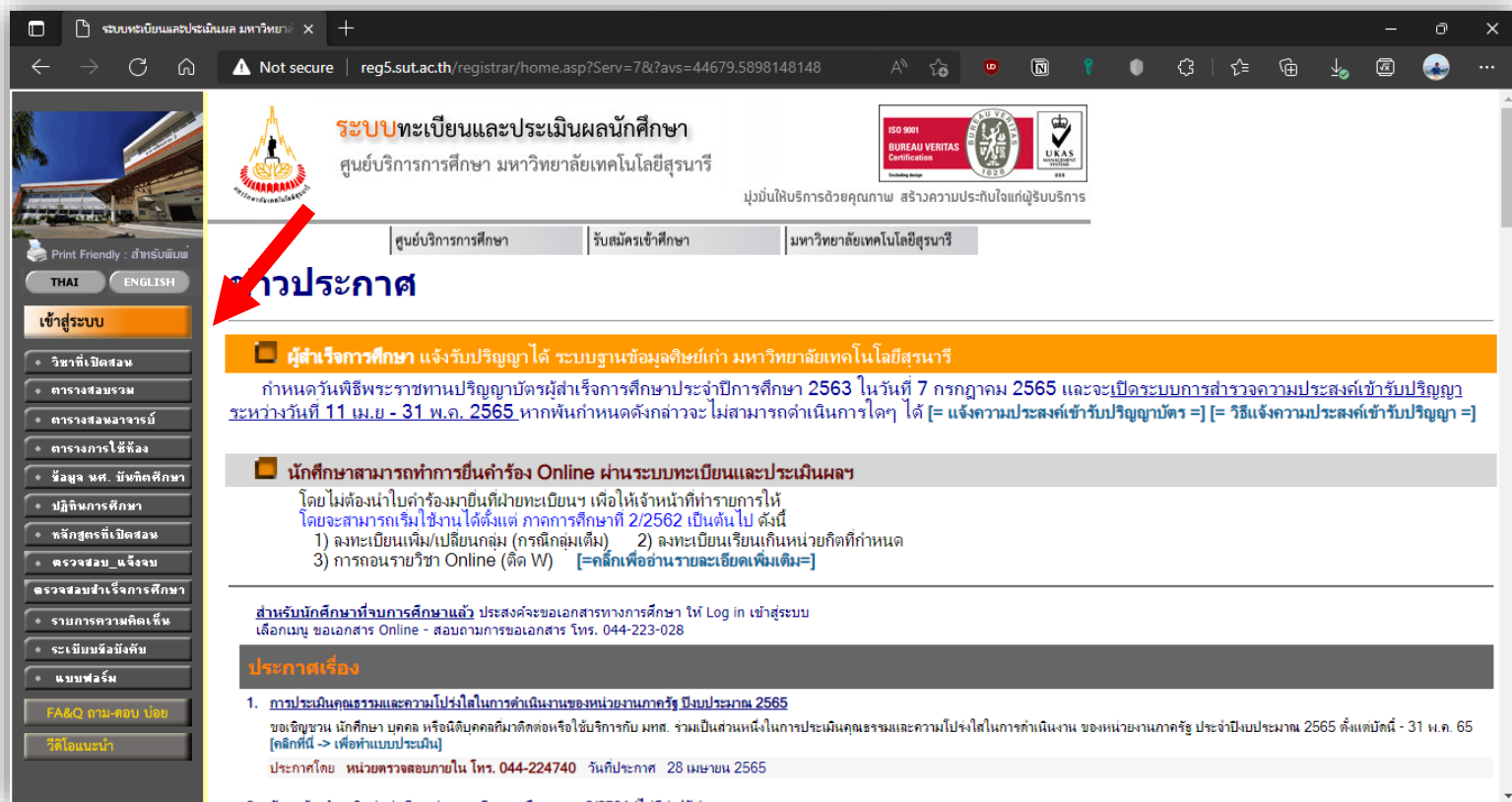
Topic	Content	Page
1	Student Transcript (101)	5
2	Student ID Request (7001, 7002, 7003)	5
3	Student Status (for visa extension; 317, 318)	6
4	Others	7

Note:

- **SUT Registration System** can be accessed using the following link:
<http://reg5.sut.ac.th/>

The screenshot shows the homepage of the SUT Registration System. The browser address bar displays <http://reg5.sut.ac.th/registrat/home.asp?Serv=7&avs=44679.5898148148>. The page features the SUT logo, a navigation menu with links like 'ศูนย์บริการการศึกษา' and 'รับสมัครเข้าศึกษา', and a sidebar with various service links. The main content area includes a 'ข่าวประกาศ' (News/Announcements) section with a prominent orange banner about student transcript requests and a grey banner about online application procedures. The bottom section contains a 'ประกาศเรื่อง' (Notice) regarding the application process for the 2565 academic year.

- By default, the **SUT Reg** will be in THAI language. **To change**, please select the English button on the far-left corner.

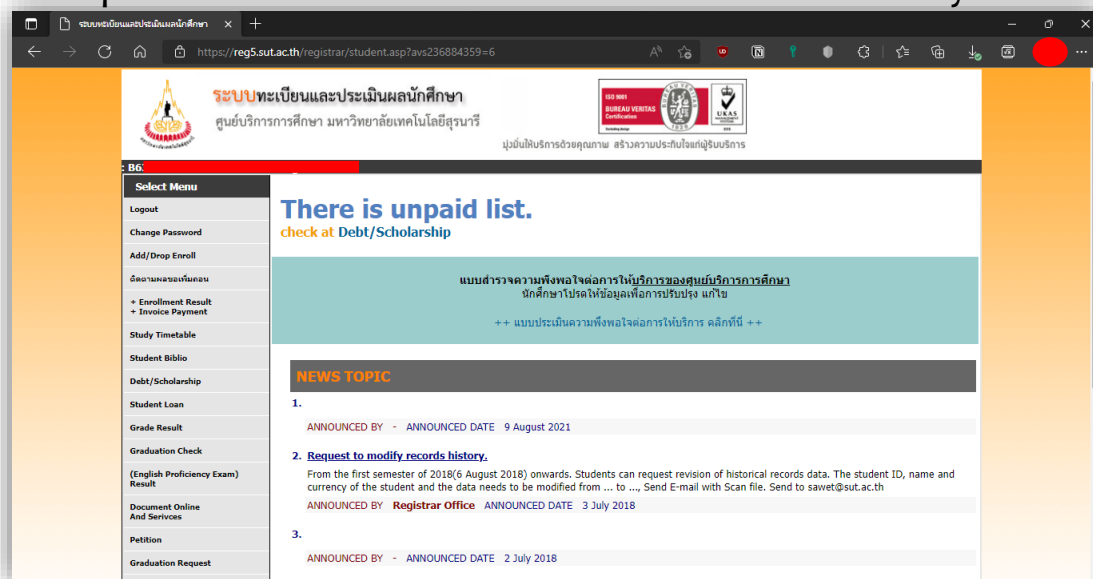


- Afterwards, click **LOG-IN**. By default, **CIA-SUT** will set-up your log-in credentials as follows:

LOG-IN CODE – STUDENT ID Number (B6XXXXXX)

Password – Passport Number

- After that, you will then enter the **homepage**. This is where we can then proceed to other services that are available for you.



- To request for any **documents** related to **visa extension**, **transcripts**, **student status** and others; please click on **Document Online and Services** button below.

ระบบทะเบียนและประเมินผลนักศึกษา
ศูนย์บริการการศึกษา มหาวิทยาลัยเทคโนโลยีสุรนารี

There is unpaid list.
check at Debt/Scholarship

แบบสำรวจความพึงพอใจต่อการให้บริการของศูนย์บริการการศึกษา
นักศึกษาโปรดให้ข้อมูลเพื่อการปรับปรุง แก้ไข
++ แบบประเมินความพึงพอใจต่อการให้บริการ คลิกที่นี่ ++

NEWS TOPIC

- ANNOUNCED BY - ANNOUNCED DATE 9 August 2021
[Request to modify records history.](#)
From the first semester of 2018(6 August 2018) onwards. Students can request revision of historical records data. The student ID, name and currency of the student and the data needs to be modified from ... to ..., Send E-mail with Scan file. Send to sawet@sut.ac.th
ANNOUNCED BY Registrar Office ANNOUNCED DATE 3 July 2018
- ANNOUNCED BY - ANNOUNCED DATE 2 July 2018

Submitting requests for important educational documents.

!! Request for a Online Documentation and Other Services

STEP 1. Select Document , Enter Amount, Type Of Receive

SELECT	LIST	NUMBER	ACADEMIC YEAR	TRIMESTER	Pay
<input type="checkbox"/>	101 : Transcript (Eng)	1			20
<input type="checkbox"/>	203 : Student's status confirmation letter (Undergraduate level with an assigned major - Thai)	1			20
<input type="checkbox"/>	208 : Student's status confirmation letter (with year - Thai)	1			20
<input type="checkbox"/>	213 : Student's status confirmation letter (Undergraduate level with an assigned major - Eng)	1			20
<input type="checkbox"/>	218 : Student's status confirmation letter (with year - Eng)	1			20
<input type="checkbox"/>	317 : Student's status confirmation letter for Visa Extension (Thai)	1			20
<input type="checkbox"/>	318 : Student's status confirmation letter for Visa Extension (English)	1			20
<input type="checkbox"/>	525 : Grade report	1	2563	1	20
<input type="checkbox"/>	7001 : Student ID Card request - Damaged card	1			30
<input type="checkbox"/>	7002 : Student ID Card request - Lost card	1			200
<input type="checkbox"/>	7003 : Student ID Card request - Expired card	1			0

Reason :

Recieve Document By : ☒ Recieve By Own ☐ Recieve By Post

Input Phone Number Or Mobile

Mobile * Format of Phone Number 0890000000

E-mail address

1. **Student Transcript (101)**

- Request **Student Transcript**¹ with **document code 101** from the list by clicking the check box
- Choose how many copies on the **number** column.
- If you wish to request another document, do the same process and then..
- Proceed by answering:
 - 1) **REASON** of request
 - 2) **RECEIVE** options (either by **post** or **self-pickup**²)
 - 3) **INPUT** mobile phone number and current email address
- Afterwards, you will be asked to review the details. If everything is correct, click **confirm**.

2. **Student ID Request (7001, 7002, 7003)**

- **Student ID Request** has three types:
 - 1) **7001** – use this request code if your student id is **damaged**
 - 2) **7002** – use this request code if your student id is **lost**
 - 3) **7003** – use this request code if your student id has **expired**
- Choose how many copies on the **number** column.
- If you wish to request another document, do the same process and then..
- Proceed by answering:
 - 1) **REASON** of request
 - 2) **RECEIVE** options (either by **post** or **self-pickup**)
 - 3) **INPUT** mobile phone number and current email address
- Afterwards, you will be asked to review the details. If everything is correct, click **confirm**.

¹ Corresponding cost on each document are also posted on the far-right of the table

² The **self-pickup** point is at **Center for Education Services (CES)** building at **Academic Building 2 (B2)**

3. Student Status Request (317, 318)

- **Student Status Request** has two types:
 - 1) **317** – use this if you want to request in **THAI** Language
 - 2) **318** – use this if you to request in **ENGLISH** Language
- Choose how many copies on the **number** column.
- If you wish to request another document, do the same process and then..
- Proceed by answering:
 - 4) **REASON** of request
 - 5) **RECEIVE** options (either by **post** or **self-pickup**)
 - 6) **INPUT** mobile phone number and current email address
- Afterwards, you will be asked to review the details. If everything is correct, click **confirm**.

Registration System
Suranaree University of Technology
Welcome to office of the registrar

B6

Submitting requests for important educational documents.

STEP 2. Check Select Document , Enter Amount, Type Of Receive

No.	LIST	NUMBER	ACADEMIC YEAR	TRIMESTER	Debt
1	317 : Student	1			20
FEE			20		

Reason

Recieve By Own

Mobile +66

E-mail address

[to top of page](#)

- Internet Explorer Version 5.0 or higher and the screen with 1024x768 pixels and the broad of Screen Area is 1024x768 pixels
- The system will automatically log you out after pausing of work more than 15 minutes.
contact : ศูนย์บริการการศึกษา อาคารเรียนรวม 2 หอรัษฎการ โทร 8.30-16.30 น.

Should you have further questions, please do not hesitate to contact **Center for International Affairs (CIA) SUT**.

You may reach them through the following channels:

Facebook – CIA SUT <https://www.facebook.com/sutcia>

Email – P' Tee hataikan@g.sut.ac.th

CIA SUT cia@g.sut.ac.th